

Oregon Masters Swimming Board Meeting

January 22, 2005

Chair Jody Welborn called the meeting of Oregon Masters Swimming to order at 12:08 p.m. at the Canby Swim Center in Canby, Oregon. Board

Members in attendance: Jody Welborn, Jeanne Teisher, Darlene Staley, Rich Minter, Dave Radcliff, Alison Moore, Pam Himstreet, Jon Clark, Bob Bruce, Joy Ward, Bert Petersen
Guest: Nancy Radcliff

Board Members Not Present: Ginger Pierson Sara Quan, Tia Sitton, Robert Smith, Earl Walter, Luella Petersen, Doug Christensen, Jani Sutherland, Jacki Allender, Robbert van Andel

Announcement:

Bob Bruce: The Juniper swim pool and complex will be improved beginning in Aug 2005 finished by Feb 2006.

Minutes from the December Board Meeting

Motion: Approve the minutes as presented. **MSP**

Rich Minter will send the final version to Robbert to be posted on the OMS website.

Treasurer's Report: Doug Christensen (not present) provided the OMS 2005 Budget and monthly balances. Jeanne Teisher presented the 2005 budget. The Final financial report for 2004 showed that we finished the end of the year with a balance close to the projected amount. There were a few budgeted items noted to watch that the allowance matches the actual costs. We will revisit the 2005 budget during in the February meeting.

It was noted by Jeanne Teisher that the OMS budgeting process and it has worked well to this date.

Business – Committee

Meets:

Association: Ken Schuh:

Banquet: A building at the Clackamas county fairground has been secured for the Association Banquet. The total estimated cost for the speaker, Tom Jager, including travel and boarding costs is \$750. Ken requested an advance for some of the fees that need to be paid before the meet. Pam noted that the banquet fees will be available two weeks prior to the meet. Ken noted that the facility and the caterer costs may be over \$1500. Ken may need to request financial assistance from the OMS for the facility fee.

Ken asked about non-OMS attendees to the banquet and speaker presentation. Ken will work with Alison Moore about non-food attendees coming to attend the speaker presentation. Jeanne noted that there would be a problem counting and knowing who and how many non-OMS people may be there. Ken needs to get information out to non-OMS members by the beginning of February about the speaker; therefore, that is the deadline for a plan of how to handle the attendees.

Jody asked for a straw vote if the board is in favor of opening the presentation to non-OMS people. The vote was strongly in favor of allowing non-OMS people. For information, Ken noted that Canby City officials will be at the meet to greet the OMS people. Ken expressed appreciation for being selected for the male spirit award in 2004.

Pentathlon: Alison Moore noted that meet preparation is finally in order. Dave Radcliff noted that a reason the meet has a narrow date window is the T-Hills pool availability for 25yds is limited. Jeanne noted that we could move the meet to Nike in the future if there are conflicts with available dates.

Newberg Meet : Alison reported that the Pool was measured and the measurements were acceptable.

State Games: Alison Moore sent the finalized entry to the meet director, Colette Crabbe. All is progressing as planned.

Long Distance: Bob provided a schedule with 5 open water events (series). **Motion:** Accept the schedule as presented. **MSP**

The upcoming World Masters Championships (Stanford 2006): During discussion regarding OMS coaches at the meet, Bob Bruce suggested we treat this meet as a Long Course National Meet with respect to determining how many coaches we need and reimbursement. This will be brought up as a Retreat topic.

Coaches: Bob Bruce presented the finalized Policy for OMS Coach(es) at Nationals Championship Meets. Bob discussed the items in the proposal. **Motion:** Accepted policy as presented. **MSP** OMS Chair, Jody Welborn expressed great thanks to Bob for finishing this item. Policy for OMS Coach at National Championship Meets is reprinted at the bottom of these minutes.

Awards: Pam Himstreet passed brochures for the board to select OMS All Star prizes. Pam discussed how to shorten the Association Meet Awards Ceremony:

1. Relays will be not mentioned.
 2. The All-Americans will be listed and can get pick up awards at a table.
- Pam will report at a later time regarding the process for non-OMS swimmers at the presentation.

OMS T-Shirts, Souvenirs: Pam Himstreet noted merchandizing at the meets has been a problem due to low sales and damage to merchandise. Pam has proposed OMS website sales of the merchandise. Pam has requested a small ad in the Aqua Master and a page on the website with a link to the shirt vendor. OMS will get \$1 per shirt. Dave will begin the sales program with a large ad in the Aqua Master that shows the items and continue with the small ads there after. **Motion:** Accept the proposal to use the website for sales and to advertise in the Aqua Master as noted. **MSP**

Nominations and selections for OMS Awards Pam Himstreet requested to name five non board members to vote along with the board for the awards. Pam will contact people for this. Seven people were suggested. Pam needs nominations for the awards by the February Board Meeting. Pam will send out a request to the OMS for award nominations.

Records: Bert Petersen requested that a small article be written for the Aqua Master requesting that any swimmer breaking a Zone, USMS or World record to please notify the OMS Records Chair (Bert) that you have broken a record. Bert noted that the Records are current in hard copy. Bert is having difficulty getting the records on to the computer. The DOS based records program often fails on his computer. The ability of the Hytek program to do this was also discussed. Steven Darnell has offered to assist with the records and has expressed interest in becoming an OMS board member. Bert will work with Steven and get everything updated on his computer.

Bert will get assistance from Steven to develop a procedure to continue keeping the electronic records current. For the time being, Bert will remain the OMS Records Chair. Jody Welborn requested that Bert and Steve communicate with Gary Whitman about updating records from meet results using the Hytek system.

Aqua Master: Dave Radcliff noted that the website distribution is going well. Mary Sweat sent a question to the meeting about how long to send 2004 members the AM. The consensus was that sending a message via email that the February issue was the final was acceptable. It was noted that email notification messages can go out as soon as the Aqua Master is posted.

Business – Non-Committee

OMS Scholarship Proposal: Jody Welborn noted that Ginger's proposal should be finished via email to proceed.

OMS Positions:

Jody has resigned as Safety Chair due to accepting the OMS Chair position.

Ann Goodman resigned as the Top Ten Chair.

Mary Sweat has offered to take the Top Ten Chair position **Motion** to Accept **MSP** (overwhelming).

Joy Ward has offered to take the OMS Safety Chair position **Motion** to Accept **MSP** (overwhelming).

Email lists: Mary Sweat sent a message to the meeting that the OMS email lists are in place.

Officials for Swim Meets: Rich Minter brought up the recent difficulty getting officials to work the Pentathlon and asked about current policy for compensation. The OMS Board noted that the OMS will reimburse for travel and lodging when required. Jackie Allender noted that the US Swimming calendar needs to be checked when scheduling USMS meets. We will put further discussion about attracting officials on the February meeting agenda. Jody Welborn noted that Allen Delay has passed away. Dave Radcliff will feature Allen in the Last Splashes notice.

Meeting was adjourned at 1:40 PM.

Minutes submitted by Rich Minter

Oregon Masters Swimming

Policy for OMS Coach at National Championship Meets:

Policy Statement: OMS will supply a qualified swimming coach, to assist all OMS-registered swimmers, at each USMS National Championship Pool Meet in which 15 or more OMS-registered swimmers are likely to enroll. OMS will pay this coach a stipend upon his or her satisfactory completion of all responsibilities.

Qualifications: The OMS Coach...

- Is currently coaching an OMS-registered club or local team.
- Has extensive knowledge of swimming technique.
- Has demonstrated ability to work effectively with athletes of all masters ages & abilities in a competitive environment.

- Has demonstrated ability & willingness to perform similar responsibilities, through either the OMS Host Coach program or the USMS On-Deck Coach program.
- Has demonstrated appropriate organizational skills.
- Has an enthusiastic & positive demeanor.

Responsibilities: The OMS Coach shall...

- Prepare & send a pre-event letter or e-mail to all OMS swimmers who are enrolled at the meet, outlining the details of coaching assistance & soliciting information for the development of relay lineups.
- Attend the pre-meet meeting if possible.
- Develop relay lineups and enter them in a timely manner [see OMS policy on reimbursement for relays at national meets].
- Designate an OMS seating area & hang the OMS banner.
- Offer guidance & splits during warm-up to those who desire it.
- Offer pre-race guidance & post-race comments throughout the meet to those who desire it.
- Offer encouragement as needed.
- Serve as advocate for OMS swimmers regarding protests & administrative problems.
- Distribute a brief evaluative survey to swimmers at or after the meet.
- Prepare a written report on the Meet for the OMS Board, including pertinent information from the meet, results of the evaluative survey, and recommendations for future coaching assistance.
- Behave in a professional manner at all times.

Selection:

- The OMS Coaches Committee will actively solicit applicants for this position well before each National Championship Pool Meet in which it appears likely that 15 or more OMS swimmers may attend.
- Applicants for this position will apply by sending a completed application to the Chair of the OMS Coaches Committee before the deadline.
- The OMS Board will review the applications, and select and notify the Coach promptly.
- The selected Coach will sign an agreement with the OMS Board to perform the listed responsibilities.

Stipend:

- For National Championship Pool Meets in Oregon or Washington, the stipend shall be \$400.
- For National Championship Pool Meets in other locations, the stipend shall be \$400 to \$700, to be determined by the Board based upon reasonable anticipated expenses.

Assistant Coach:

- The OMS Board may supply an Assistant Coach for National Championship Pool Meets in which 40 or more OMS-registered swimmers have enrolled.
- The Assistant Coach shall have the qualifications listed above, share the responsibilities listed above as determined by the Head Coach, and follow the selection process as listed above if possible.
- The stipend for the Assistant Coach shall be determined by the OMS Board at the time of appointment.