



## SPMS Meeting Minutes

March 24, 2016

Called to Order: 7:32 PM PDT

**Type of meeting** Monthly Conference Call Meeting

**Facilitator** Mark Moore – Chair

**Minutes** Robin Smith – Secretary

**Attendees**

- Chair – Mark Moore (Mission Viejo Masters)
- Vice Chair – Ken Brisbin (Long Beach Grunions)
- Treasurer – Bob Eberwine (South Bay Swim Team)
- Secretary – Robin Smith (Novaquatics Masters)
- Member-at-Large – Nancy Kirkpatrick-Reno (Conejo Valley Masters)
- Registrar – Dan Wegner (Las Vegas Masters)
- Newsletter Editor – Kim Thornton (Novaquatics Masters)
- Top Ten Recorder – Kim Thornton (Novaquatics Masters)
- Coaches Chair – Christine Maki (Competitive Tri-Swim Masters)
- Fitness Chair – Robin Smith (Novaquatics Masters)
- Meet Operations Chair – Ken Brisbin (Long Beach Grunions)
- Officials Chair – Alina Perez de Armas (Official)
- Open Water Chair – Sherry Brooks (Mission Viejo Masters)
- Program Development/Marketing – Anita Cole (Long Beach Grunions)
- Social Media – Deb Hefter (South West Aquatic Masters)
- Sports Medicine – Kyle Durieux (Rose Bowl Masters)
- Mary Hull (South West Aquatic Masters) – SouthWest Zone Chair
- Megan Andrus (Las Vegas Masters)
- Elizabeth Carlin (Long Beach Grunions)
- Jax Cole (Long Beach Grunions)
- Pam Conboy (Las Vegas Masters)
- Omar de Armas (Official)
- Chad Durieux (Rose Bowl Masters)
- Michael “Mikey” Flaherty (Swim With Heart Masters)
- Mike Heather (Mission Viejo Masters)
- Robert Mitchell (Unattached)
- Jessica Seaton (West Hollywood Aquatics)
- Bill Sive (Swim Long Beach)
- Christine Sparaco (Unattached)
- Karin Wegner (Las Vegas Masters)

**MSP**

**January 21, 2016 Meeting Minutes – Approved**

### OFFICER REPORTS

**SPMS Chair:** Mark Moore

Mark reviewed highlights of the SPMS Face-to-Face Planning meeting held on February 21, 2016:

- Jeff Taylor is working with Dan to update the USMS Places to Swim listings for SPMS locations and to add live club links to the SPMS website. The updated list will be forwarded to Anita.
- Templates for the 2017 SPMS Budget will be sent out in July for planning purposes.
- There are a few SCPPOA meetings left before their summer break. Mark would like SPMS EC members to attend, in addition to Alina, if possible.
- Post-USMS Program Developer Workshop, Mark will work with Anita regarding coordinating her Program Development and Marketing activities.



-Updates from the Sub-Committees for Financial Guidelines, Bylaws, and Contracts will be presented at upcoming meetings.  
-Minutes of the planning meeting are posted on the SPMS website. Contact Mark with any questions.

SPMS Vice Chair: Ken Brisbin  
No Report. (See Meet Operations Committee Report below.)

SPMS Treasurer: Bob Eberwine  
Reports posted on the SPMS website (see links below):

Treasurer's Report

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/20160324\\_Treasurer\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/20160324_Treasurer_Report.pdf)

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/20160221\\_Treasurer\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/20160221_Treasurer_Report.pdf)

Balance Sheet

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201602\\_Balance\\_Sheet.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201602_Balance_Sheet.pdf)

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201601\\_Balance\\_Sheet.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201601_Balance_Sheet.pdf)

Income Statement

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201602\\_Income\\_Statement.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201602_Income_Statement.pdf)

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201601\\_Income\\_Statement.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201601_Income_Statement.pdf)

Budget versus Actuals

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201602\\_Budget\\_vs\\_Actuals.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201602_Budget_vs_Actuals.pdf)

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201601\\_Budget\\_vs\\_Actuals.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201601_Budget_vs_Actuals.pdf)

Bob reported that our balance is around \$151,000 with our reserve set at \$9,975. He would like to propose a new process for approving routine monthly receipts/invoices. Bob will check with Lucy who is drafting the SPMS Financial Guidelines regarding this.

SPMS Secretary: Robin Smith  
The 2015 SPMS Annual Meeting minutes have been submitted to USMS as required.

Robin announced that SPMS convention delegate nominations will be accepted for the 2016 USAS Convention at the April meeting. She will present the delegate selection information along with the current list of USMS and SPMS automatic delegates at the April meeting.

SPMS Member at Large: Nancy Kirkpatrick-Reno

Nancy reported that attendance at the SCY swim meets has increased this year since the meets have been scheduled further apart on the calendar. She has been at the swim meets introducing herself to teams.

Nancy is looking into the requirements for the USMS Open Water Service Award for possible nominations from SPMS.

**-MSP- Approved all Officer Reports**



### **CONTRACTOR REPORTS**

SPMS Registrar: Dan Wegner

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160324\\_Registrar\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160324_Registrar_Report.pdf)

Dan also mentioned that USMS Swimmer Registration Applications and USMS Swimmer Transfer Forms are not being completed properly per USMS requirements. He has received incorrect or outdated forms as well as incorrect payments. SPMS Vice Chair and Meet Operations have been made aware.

SPMS Newsletter Editor: Kim Thornton

Kim is starting to work on the May/June Newsletter.

SPMS Top Ten Recorder: Kim Thornton

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160324\\_Top\\_Ten\\_Recorder\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160324_Top_Ten_Recorder_Report.pdf)

Top Ten SCM Results are final and posted on the USMS website.

**-MSP- Approved all Contractor Reports.**

### **STANDING COMMITTEE REPORTS**

Coaches Committee: Christine Maki

The SPMS Coach of the Year nominations have been extended to April 4<sup>th</sup>. The award will be presented at the upcoming SPMS SCY/Southwest Zone Championship Meet on Saturday April 16<sup>th</sup>.

The SPMS Coaches Clinic is now scheduled for Sunday September 11, 2016. Tentative location for the clinic is the Rose Bowl Aquatic Center. Christine will work with Coach Chad Durieux to confirm.

She reminded the committee that Santa Clarita will be hosting the upcoming USMS Level 1/Level 2 Coach Certification Course on Saturday April 2, 2016.

Fitness Committee: Robin Smith

Robin reminded everyone about ongoing USMS Fitness Events – including “Go-the-Distance” and “Check-off Challenge”. She also mentioned that the USMS Fitness Committee is planning a 30 minute postal swim for fitness participants later in 2016.

Meet Operations: Ken Brisbin

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160324\\_Meet\\_Operations\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160324_Meet_Operations_Report.pdf)

The Meet Operations Committee will be meeting in the near future to review and discuss issues from the SPMS SCY swim meet season.

Kenny reminded the committee that the SPMS SCY / Southwest Zone Championship Meet will be held April 16-17, 2016 at the Riverside Aquatic Center on the Riverside City College campus.

Officials Committee: Alina Perez de Armas

Alina participated on the USMS Officials Peer-to-Peer conference call. She reported that USMS is in the process of adopting the FINA rules for time adjustments.



Open Water Committee: Sherry Brooks

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160324\\_Open\\_Water\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160324_Open_Water_Report.pdf)

The 2015 Open Water Series awards have been mailed to the award recipients. Sherry is now working with the open water event hosts regarding requirements and responsibilities in order to finalize the 2016 Open Water Series list of qualified events.

**-MSP- To allow the Newport Beach Pier-to-Pier and the Corona del Mar Don Burns open water events to be added to the list of 2016 Open Water Series qualified events.**

Program Development/Marketing Committee: Anita Cole

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160324\\_Marketing\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160324_Marketing_Report.pdf)

Anita has been busy with program development activities. If anyone would like to help her with program development, please contact Anita ([marketing@spmasterswim.org](mailto:marketing@spmasterswim.org)).

Sports Medicine Committee: Kyle Durieux

No Report.

Social Media: Deb Hefter

Rendy Opdycke provided a list of activities/responsibilities related to managing social media for organizations. Deb is currently reviewing this and will develop a plan for SPMS social media activities.

Webmaster: Dan Wegner

Report posted on the SPMS website (see link below):

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**-MSP- Approved all Committee Reports.**

### **OLD BUSINESS**

Sub-Committees (Bylaws, Financial, Contractors) update:

See Chair Report above.

SPMS Webmaster:

As discussed previously, this will be a new contractor position and will be open to bid along with the other SPMS Contractor positions later this year. The Contractor Sub-Committee is currently putting together a job description.

### **NEW BUSINESS**

None.

**Next conference call meeting will be held on April 21, 2016 at 7:30 PM PDT**

**Meeting Adjourned: 8:30 PM PDT**